Penns Grove Housing Authority

40 South Broad Street

Penns Grove, NJ 08069

Minutes of the Meeting July 7, 2021

The meeting was opened with a reading of the Sunshine Law. A motion was made by Hersell Smith and seconded by Laverne Hill. The motion was unanimously approved by all present.

ROLL CALL

Present: Ignacia Washington, Margie Pollard, Laverne Hill, John Washington, Hersell Smith and Dorraine Robinson, Carolina Valdez, and Catherina Rutland

Absent: Karen Wright and James K. Grace

APPROVAL OF MINUTES:

A motion to approve the regular minutes of the June 2, 2021 meeting was made by Ignacia Washington and seconded by Margie Pollard. The motion was unanimously approved by all present.

**OLD BUSINESS**

STATUS REPORT

Catherina went over the status report. She stated we currently have two vacant units at Penn Towers and no vacant units at Silver Run Park. She stated that we have applicants being processed for these units for July move in dates.

Catherina stated that the municipal court has re-scheduled the court hearing for our harassment case on July 9, 2021. There was some discussion on the matter.

Catherina stated that in their packet was the monthly maintenance and unit report.

Catherina presented information in their packets from HUD with guidance for back rents owed and a news article for the proposed process for evictions. She stated that at this time no date has been established for evictions to begin.

Catherina gave information to the Board on this month’s feature agency, NJ Department of Community, for COVID-19 emergency assistance with back rent. She explained that the link was provided to all tenants to apply for assistance.

Catherina reviewed information on the South Jersey Summer Food Program that we are participating in at the Silver Run Community Room every Tuesday with distribution beginning at 10AM beginning July 6, 2021. She requested that the Board spread the word!

Catherina was pleased to report that Saint John’s Pentecostal Church in Salem, NJ along with Councilman Carl Washington and Board member Margie Pollard have been assisting with providing food and essential items to both Penn Towers and Silver Run residents. She also expressed appreciation to the Holy Temple Church that has been helping our seniors with food boxes from South Jersey Food Bank on a monthly basis. She wanted to express her appreciation for these efforts.

Catherina reminded the Board that she will be on vacation from July 8th, 2021 to July 15th, 2021. She stated that if you need assistance, please contact Carolina and she would be able to assist you.

Catherina presented information from a non-profit organization, Building Strong Youth Together, from founder Brenda Fowler. She explained that they would like to establish a reading program for our Silver Run Youth. The Board was agreement with the reading program being established for our youth.

CORONA VIRUS UPDATE

Catherina stated that she has not received any new reports of COVID cases at our facilities.

COMMUNITY ROOM SILVER RUN AND PENN TOWERS REMODEL

Catherina stated that they are in the process of obtaining pricing for flooring for both community rooms.

There was some discussion on the matter.

COMMUNITY ROOM PENN TOWERS AND SILVER RUN RENTALS

Catherina reviewed the notice to Silver Run Tenants with the new policy for the community room rentals.

There was some discussion on the matter.

NEW BUSINESS

ELEVATOR CONSULTANT

Catherina presented a proposal from Premier Vertical Solutions for Elevator Consulting Services. She stated that after reviewing the proposal she wanted to discuss the matter with William Lammey before requesting an approval to move forward with the Elevator Consultant proposal.

There was some discussion on the matter.

APPROVAL OF BILLS

A motion to approve the bills listed below was made by Margie Pollard and seconded by Dorraine Robinson. The motion was unanimously approved by all present. General Fund checks 15606 thru 15634 and no MOD checks. Also Supplemental Bill Lists were approved for General Fund, Security Deposit, Rental Checks, Payroll Checks, Mod, and Section 8, representing checks issued after the June Board meeting.

PUBLIC PORTION

No public comments were made.

ADJOURNMENT

A motion to adjourn the meeting was made by John Washington and seconded by Margie Pollard. The motion was unanimously approved by all present.