

Authority Budget of:

PENNS GROVE HOUSING AUTHORITY

State Filing Year

2019

APPROVED COPY

For the Period:

July 1, 2019

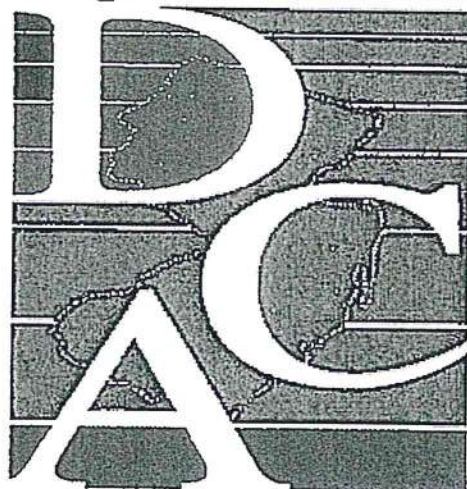
to

June 30, 2020

PENNSGROVEHA.ORG

Authority Web Address

Department Of



**Community
Affairs**

Division of Local Government Services

2019

PENNS GROVE HOUSING AUTHORITY

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwert CPA, RMA Date: 4/30/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

2019 HOUSING AUTHORITY BUDGET

Certification Section

2019 PREPARER'S CERTIFICATION
PENNS GROVE HOUSING AUTHORITY
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Anthony Giampaolo</i>		
Name:	Anthony Giampaolo, CPA Hymanson, Parnes and Giampaolo		
Title:	Fee Accountant		
Address:	467 Middletown-Lincroft Rd Lincroft, NJ 07738		
Phone Number:	732-842-4550	Fax Number:	732-842-4551
E-mail address	Tony@HPGNJ.COM		

2019 APPROVAL CERTIFICATION

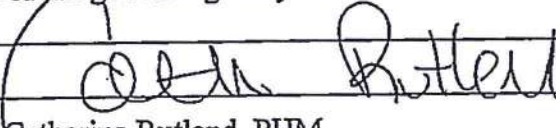
PENNS GROVE HOUSING AUTHORITY

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: July 1, 2019 TO: June 30, 2020

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Penns Grove Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 3rd day of April , 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Catherina Rutland, PHM		
Title:	Executive Director		
Address:	40 South Broad Street, Penns Grove, NJ 08069		
Phone Number:	856-299-0101	Fax Number:	856-299-6737
E-mail address	pennsgroveha@aol.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

pennsgroveha@aol.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the complete annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

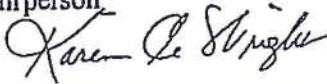
Name of Officer Certifying compliance

Karen Wright

Title of Officer Certifying compliance

Chairperson

Signature



2019 HOUSING AUTHORITY BUDGET RESOLUTION

PENNS GROVE HOUSING AUTHORITY

Penns Grove Housing Authority
(Name)

FISCAL YEAR: FROM: July 1, 2019 TO: June 30, 2020

WHEREAS, the Annual Budget and Capital Budget for the _____ Penns Grove Housing Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 has been presented before the governing body of the _____ Penns Grove Housing Authority at its open public meeting of April 3, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,768,293, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,762,368 and Total Unrestricted Net Position utilized of -0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ -0- and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ -0-; and

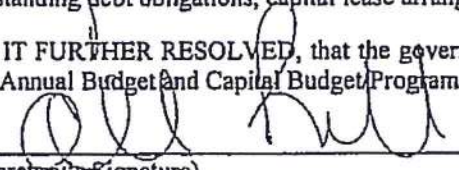
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the _____ Penns Grove Housing Authority, at an open public meeting held on April 3, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the _____ Penns Grove Housing Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the _____ Penns Grove Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on May 1, 2019


(Secretary's Signature)

4/2/19
(Date)

Governing Body Member:	Recorded Vote	Aye	Nay	Abstain	Absent
John Washington	X				
Karen Wright	X				
Hersell Smith	X				
Ignacia Washington	X				
Margie Pollard	X				
Laverne Hill	X				

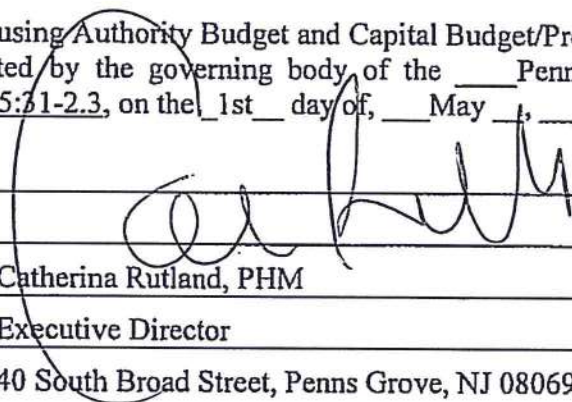
2019 ADOPTION CERTIFICATION
PENNS GROVE HOUSING AUTHORITY

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: July 1, 2019 TO: June 30, 2020

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the ____ Penns Grove ____ Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the ____ 1st ____ day of, ____ May ____, ____ 2019 ____.

Officer's Signature:			
Name:	Catherina Rutland, PHM		
Title:	Executive Director		
Address:	40 South Broad Street, Penns Grove, NJ 08069		
Phone Number:	856-299-0101	Fax Number:	856-299-6737
E-mail address	pennsgroveha@aol.com		

2019 ADOPTED BUDGET RESOLUTION

PENNS GROVE HOUSING AUTHORITY

(Name)
HOUSING AUTHORITY

FISCAL YEAR: FROM: July 1, 2019 TO: June 30, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Penns Grove Housing Authority for the fiscal year beginning July 1, 2019 and ending, June 30, 2020 has been presented for adoption before the governing body of the Penns Grove Housing Authority at its open public meeting of May 1, 2019; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,768,293, Total Appropriations, including any Accumulated Deficit, if any, of \$ 1,762,368 and Total Unrestricted Net Position utilized of \$ -0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ -0- and Total Unrestricted Net Position planned to be utilized of \$ -0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Penns Grove Housing Authority, at an open public meeting held on May 1, 2019 that the Annual Budget and Capital Budget/Program of the Penns Grove Housing Authority for the fiscal year beginning, July 1, 2019 and, ending, June 30, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

5/1/19
(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

John Washington
Kaci Wright
Hersell Smith
Ignacia Washington
MARGIE POLLAK
LAVENE HILL

2019 HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

PENNS GROVE HOUSING AUTHORITY
For the Period July 1, 2019 to June 30, 2020

	FY 2020 Proposed Budget				FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted		% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	All Operations	All Operations	All Operations
REVENUES								
Total Operating Revenues	\$ 1,485,424	\$ -	\$ 282,746	\$ -	\$ 1,768,170	\$ 1,775,050	\$ (6,880)	-0.4%
Total Non-Operating Revenues	123	-	-	-	123	146	(23)	-15.8%
Total Anticipated Revenues	1,485,547	-	282,746	-	1,768,293	1,775,196	(6,903)	-0.4%
APPROPRIATIONS								
Total Administration	444,356	-	28,750	-	473,086	462,564	10,522	2.3%
Total Cost of Providing Services	1,035,286	-	253,996	-	1,289,282	1,273,690	15,592	1.2%
Total Principal Payments on Debt Service In Lieu of Depreciation	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	1,479,622	-	282,746	-	1,762,368	1,736,254	26,114	1.5%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	1,479,622	-	282,746	-	1,762,368	1,736,254	26,114	1.5%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	1,479,622	-	282,746	-	1,762,368	1,736,254	26,114	1.5%
ANTICIPATED SURPLUS (DEFICIT)	\$ 5,925	\$ -	\$ -	\$ -	\$ 5,925	\$ 38,942	\$ (33,017)	-84.8%

Revenue Schedule

PENNS GROVE HOUSING AUTHORITY

For the Period July 1, 2019 to June 30, 2020

FY 2020 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	FY 2019 Adopted Budget	Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING REVENUES									
<i>Rental Fees</i>									
Homebuyers' Monthly Payments					\$ -	\$ -	\$ -	#DIV/0!	
Dwelling Rental	620309				620,309	626,735	(6,426)	-1.0%	
Excess Utilities	7265				7,265	7,265	-	0.0%	
Non-Dwelling Rental					-	-	-	#DIV/0!	
HUD Operating Subsidy	614400				614,400	631,777	(17,377)	-2.8%	
New Construction - Acc Section 8					-	-	-	#DIV/0!	
Voucher - Acc Housing Voucher			282746		282,746	320,003	(37,257)	-11.6%	
Total Rental Fees	1,241,974	-	282,746	-	1,524,720	1,585,780	(61,060)	-3.9%	
<i>Other Operating Revenues (List)</i>									
HUD CFP SUBSIDY	240000				240,000	189,270	50,730	26.8%	
LATE FEES	3450				3,450	-	3,450	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Type In (Grant, Other Rev)					-	-	-	#DIV/0!	
Total Other Revenue	243,450	-	-	-	243,450	189,270	54,180	28.6%	
Total Operating Revenues	1,485,424	-	282,746	-	1,768,170	1,775,050	(6,880)	-0.4%	
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type In					-	-	-	#DIV/0!	
Type In					-	-	-	#DIV/0!	
Type In					-	-	-	#DIV/0!	
Type In					-	-	-	#DIV/0!	
Type In					-	-	-	#DIV/0!	
Type In					-	-	-	#DIV/0!	
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	#DIV/0!	
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	123				123	146	(23)	-15.8%	
Penalties					-	-	-	#DIV/0!	
Other					-	-	-	#DIV/0!	
Total Interest	123	-	-	-	123	146	(23)	-15.8%	
Total Non-Operating Revenues	123	-	-	-	123	146	(23)	-15.8%	
TOTAL ANTICIPATED REVENUES	\$ 1,485,547	\$ -	\$ 282,746	\$ -	\$ 1,768,293	\$ 1,775,196	\$ (6,903)	-0.4%	

Prior Year Adopted Revenue Schedule

PENNS GROVE HOUSING AUTHORITY

FY 2019 Adopted Budget

OPERATING REVENUES

Rental Fees

Homebuyers' Monthly Payments					
Dwelling Rental	626,735				626,735
Excess Utilities	7,265				7,265
Non-Dwelling Rental					-
HUD Operating Subsidy	631,777				631,777
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher			320,003		320,003
Total Rental Fees	1,265,777	-	320,003	-	1,585,780

Other Revenue (List)

TYI HUD CFP FUNDS	189270			
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
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Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Type in (Grant, Other Rev)				-
Total Other Revenue	189,270	-	-	189,270
Total Operating Revenues	1,455,047	-	320,003	1,775,050

NON-OPERATING REVENUES

Other Non-Operating Revenues (List)

Type in					
Type in					
Type in					
Type in					
Type in					
Type in					
<i>Other Non-Operating Revenues</i>	-	-	-	-	-

Other Non-Operating Revenues

Interest on Investments & Deposits

Interest Earned	146	-	-	146
Penalties	-	-	-	-
Other	-	-	-	-
Total Interest	146	-	-	146

Total Non-Operating Revenues

TOTAL ANTICIPATED REVENUES

\$	1,455,193	\$	-	\$	320,003	\$	-	\$	1,775,196
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Appropriations Schedule

PENNS GROVE HOUSING AUTHORITY

For the Period July 1, 2019 to June 30, 2020

FY 2020 Proposed Budget

	FY 2020 Proposed Budget				FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section B	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS								
Administration								
Salary & Wages	201,634		17,300		\$ 218,934	\$ 212,557	\$ 6,377	3.0%
Fringe Benefits	131,062		8,720		139,782	135,637	4,145	3.1%
Legal	18,000				18,000	18,000	-	0.0%
Staff Training	12,900				12,900	12,900	-	0.0%
Travel	9,800				9,800	9,800	-	0.0%
Accounting Fees	15,000		330		15,330	15,330	-	0.0%
Auditing Fees	5,240		2,400		7,640	7,640	-	0.0%
Miscellaneous Administration*	50,700				50,700	50,700	-	0.0%
Total Administration	444,336	-	28,750	-	473,086	462,564	10,522	2.3%
Cost of Providing Services								
Salary & Wages - Tenant Services					-	-	-	#DIV/0!
Salary & Wages - Maintenance & Operation	174,667				174,667	155,309	19,358	12.5%
Salary & Wages - Protective Services					-	-	-	#DIV/0!
Salary & Wages - Utility Labor	23,209				23,209	22,533	676	3.0%
Fringe Benefits	128,620				128,620	115,166	13,454	11.7%
Tenant Services	14,000				14,000	8,000	6,000	75.0%
Utilities	385,860				385,860	381,086	4,774	1.3%
Maintenance & Operation	216,980				216,980	206,980	10,000	4.8%
Protective Services	6,000				6,000	6,000	-	0.0%
Insurance	63,110				63,110	62,863	247	0.4%
Payment In Lieu of Taxes (PILOT)	20,340				20,340	22,000	(1,660)	-7.5%
Terminal Leave Payments					-	-	-	#DIV/0!
Collection Losses	2,500				2,500	2,500	-	0.0%
Other General Expense					-	-	-	#DIV/0!
Rents			253,996		253,996	291,253	(37,257)	-12.8%
Extraordinary Maintenance					-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment	-				-	-	-	#DIV/0!
Property Betterment/Additions					-	-	-	#DIV/0!
Miscellaneous COPS*					-	-	-	#DIV/0!
Total Cost of Providing Services	1,035,286	-	253,996	-	1,289,282	1,273,690	15,592	1.2%
Total Principal Payments on Debt Service In Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	1,479,622	-	282,746	-	1,762,368	1,736,254	26,114	1.5%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve					-	-	-	#DIV/0!
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	1,479,622	-	282,746	-	1,762,368	1,736,254	26,114	1.5%
ACCUMULATED DEFICIT								
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,479,622	-	282,746	-	1,762,368	1,736,254	26,114	1.5%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation	-	-	-	-	-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 1,479,622	\$ -	\$ 282,746	\$ -	\$ 1,762,368	\$ 1,736,254	\$ 26,114	1.5%

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 73,981.10 \$ - \$ 14,137.30 \$ - \$ 88,118.40

Prior Year Adopted Appropriations Schedule

PENNS GROVE HOUSING AUTHORITY

FY 2019 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 195,257		\$ 17,300		\$ 212,557
Fringe Benefits	126,917		8,720		135,637
Legal	18,000				18,000
Staff Training	12,900				12,900
Travel	9,800				9,800
Accounting Fees	15,000		330		15,330
Auditing Fees	5,240		2,400		7,640
Miscellaneous Administration*	50,700				50,700
Total Administration	433,814	-	28,750	-	462,564
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services					-
Salary & Wages - Maintenance & Operation	155,309				155,309
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor	22,533				22,533
Fringe Benefits	115,166				115,166
Tenant Services	8,000				8,000
Utilities	381,086				381,086
Maintenance & Operation	206,980				206,980
Protective Services	6,000				6,000
Insurance	62,863				62,863
Payment in Lieu of Taxes (PILOT)	22,000				22,000
Terminal Leave Payments					-
Collection Losses	2,500				2,500
Other General Expense					-
Rents			291,253		291,253
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	982,437	-	291,253	-	1,273,690
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-
Total Operating Appropriations	1,416,251	-	320,003	-	1,736,254
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-
Depreciations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	1,416,251	-	320,003	-	1,736,254
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,416,251	-	320,003	-	1,736,254
RESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 1,416,251	\$ -	\$ 320,003	\$ -	\$ 1,736,254

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 70,812.55 \$ - \$ 16,000.15 \$ - \$ 86,812.70

Debt Service Schedule - Principal

If Authority has no debt X this box

X

PENNS GROVE HOUSING AUTHORITY

	Fiscal Year Ending in						Total Principal Outstanding
	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	Thereafter
Type in Issue Name							\$
Type in Issue Name							-
Type in Issue Name							-
Type in Issue Name							-
TOTAL PRINCIPAL							-
LESS: HUD SUBSIDY							-
NET PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's	Fitch	Standard & Poors
Year of Last Rating			

If no Rating type in Not Applicable

Debt Service Schedule - Interest

PENNS GROVE HOUSING AUTHORITY

If Authority has no debt X this box

☒

	Adopted Budget Year 2019	Proposed Budget Year 2020	Fiscal Year Ending in					Thereafter	Total Interest Payments Outstanding
			2021	2022	2023	2024	2025		
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
TOTAL INTEREST	-	-	-	-	-	-	-	-	-
LESS: HUD SUBSIDY									
NET INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Net Position Reconciliation

PENNS GROVE HOUSING AUTHORITY

For the Period

July 1, 2019

to

June 30, 2020

FY 2020 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)					
Less: Invested in Capital Assets, Net of Related Debt (1)	\$ 592,760	\$ -	\$ 25,423	\$ 2,131	\$ 620,314
Less: Restricted for Debt Service Reserve (1)	1,439,371				1,439,371
Less: Other Restricted Net Position (1)	-		11,688		11,688
Total Unrestricted Net Position (1)	(846,611)	-	13,735	2,131	(830,745)
Less: Designated for Non-Operating Improvements & Repairs					-
Less: Designated for Rate Stabilization					-
Less: Other Designated by Resolution					-
Plus: Accrued Unfunded Pension Liability (1)	956,874				956,874
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)					-
Plus: Estimated Income (Loss) on Current Year Operations (2)	5,925				5,925
Plus: Other Adjustments (attach schedule)					-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	116,188	-	13,735	2,131	132,054
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR					
(4)	\$ 116,188	\$ -	\$ 13,735	\$ 2,131	\$ 132,054

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 73,981 \$ - \$ 14,137 \$ - \$ 88,118

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019 HOUSING AUTHORITY BUDGET

Narrative and Information Section

**2019 HOUSING AUTHORITY BUDGET MESSAGE &
ANALYSIS
PENNS GROVE HOUSING AUTHORITY
AUTHORITY BUDGET**

FISCAL YEAR: FROM: July 1, 2019 TO: June 30, 2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019 proposed Annual Budget and make comparison to the 2017 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. See Attached form N-1-1
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget. In 2019 the authority eliminated the congregate program. See Attached form N-1-1
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. N/A
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. N/A
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). No such transfer
6. The proposed budget must not reflect an anticipated deficit from 2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)
The Authority is hoping for additional funding by HUD to pay for the implementation of GASB #68.

HOUSING AUTHORITY CONTACT INFORMATION

2019

Please complete the following information regarding this Housing Authority. All information requested below must be completed.

Name of Authority:	Penns Grove Housing Authority		
Federal ID Number:	22-1911752		
Address:	40 South Broad Street		
City, State, Zip:	Penns Grove	NJ	08069
Phone: (ext.)	856-299-0101	Fax:	856-299-6736

Preparer's Name:	Hymanson, Parnes & Giampaolo, CPA		
Preparer's Address:	467 Middletown-Lincroft Rd		
City, State, Zip:	Lincroft	NJ	07738
Phone: (ext.)	732-842-4550	Fax:	732-842-4551
E-mail:	Tony@hpgnj.com		

Chief Executive Officer:	Catherina Rutland, PHM		
Phone: (ext.)	856-299-0101	Fax:	856-299-6736
E-mail:	pennsgroveha@aol.com		

Chief Financial Officer:	Catherina Rutland, PHM		
Phone: (ext.)	856-299-0101	Fax:	856-299-6736
E-mail:	pennsgroveha@aol.com		

Name of Auditor:			
Name of Firm:	Francis J McConnell , CPA		
Address:	6225 Rising Sun Avenue		
City, State, Zip:	Philadelphia	PA	19111
Phone: (ext.)	215-742-3428	Fax:	
E-mail:	fjmccconnell29@outlook.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

PENNS GROVE HOUSING AUTHORITY

FISCAL YEAR: FROM:

TO:

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2018 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 16
- 2) Provide the amount of total salaries and wages for calendar year 2018 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 382,179
- 3) Provide the number of regular voting members of the governing body: 6
- 4) Provide the number of alternate voting members of the governing body: -0-
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering)
Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee?
No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?
NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authorities procedures for all employees.*

- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account no
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
PENNS GROVE HOUSING AUTHORITY**

FISCAL YEAR: FROM: July 1, 2019 TO: June 30, 2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2015 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Schedule of Health Benefits - Detailed Cost Analysis

PENNS GROVE HOUSING AUTHORITY
For the Period July 1, 2019 to June 30, 2020

	Annual Cost		# of Covered Members (Medical & Rx) Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Estimate per Employee Proposed Budget								
Active Employees - Health Benefits - Annual Cost									
Single Coverage	1	\$ 11,556		\$ 11,556	1	\$ 11,220	\$ 336		3.0% #DIV/0!
Parent & Child	1	22,020		22,020	1	23,633	(1,613)		-6.8%
Employee & Spouse (or Partner)	4	32,256		129,024	4	29,760	119,040	9,984	8.4%
Family									
Employee Cost Sharing Contribution (enter as negative -)									
Subtotal	6			162,600	6		153,893	8,707	5.7% #DIV/0!
Commissioners - Health Benefits - Annual Cost									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0				0				#DIV/0!
Retirees - Health Benefits - Annual Cost									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0				0				#DIV/0!
GRAND TOTAL									
	6	\$ 162,600	6	\$ 153,893	6	\$ 8,707			5.7%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

YES	Yes or No
YES	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

PENNS GROVE HOUSING AUTHORITY

For the Period

July 1, 2019

to

June 30, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

**Legal Basis for Benefit
(check applicable items)**

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
CATHERINA RUTLAND	30	\$ 14,279		X	
CAROLINA VALDEZ	15	3,029		X	
GAIL WALKER	19	3,512		X	
JOSE CONDE	37	6,432		X	
ALBERT SANCHEZ	22	3,837		X	
DAVID HEREDIA	3	398		X	
ANGEL RENTAS	4				
Total liability for accumulated compensated absences at beginning of current year	\$	31,487			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

PENNS GROVE HOUSING AUTHORITY

For the Period

July 1, 2019

to

June 30, 2020

After the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

113

2019
PENNS GROVE
(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CAPITAL BUDGET/PROGRAM MESSAGE

PENNS GROVE HOUSING AUTHORITY

FISCAL YEAR: FROM: June 30, 2020 TO: July 30, 2019

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has the Capital Budget/Program been prepared in consultation with or reviewed by, the local and county planning board(s), governing body(ies), or other affected governmental entity(ies) of the jurisdiction(s) served by the Housing Authority? N/A
2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated? N/A
3. Has the Housing Authority prepared a long-term (10-20 years) infrastructure needs assessment? N/A
4. Are any of the capital projects/project financings being undertaken in a community that has a State Plan designated center? If so, please describe the relationship of same to the center's goals and objectives. N/A
5. Describe the impact on the schedule of rents and/or user charges if the proposed capital projects are undertaken. Indicate the impact on current and future year's schedules. N/A
6. Have the projects been reviewed and approved by HUD? N/A

Add additional sheets if necessary.

2019 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

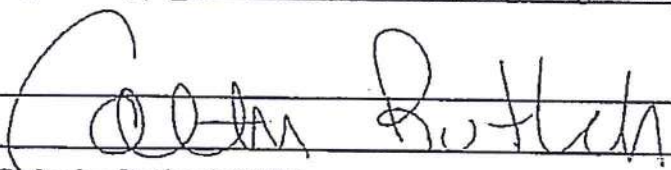
PENNS GROVE HOUSING AUTHORITY

FISCAL YEAR: FROM: July 1, 2019 TO: June 30, 2020

☐ It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Penns Grove Housing Authority, on the 4th day of April 3, 2019.

OR

☒ It is hereby certified that the governing body of the Penns Grove Housing Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): All federal HUD CFP Program grant funds were used in operating budget.

Officer's Signature:			
Name:	Catherina Rutland, PHM		
Title:	Executive Director		
Address:	40 South Broad Street, Penns Grove, NJ 08021		
Phone Number:	856-299-0101	Fax Number:	856-299-6736
E-mail address	pennsgroveha@aol.com		

Proposed Capital Budget

PENNS GROVE HOUSING AUTHORITY

For the Period

July 1, 2019

to

June 30, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
OPERATIONS - PIH	\$ -				\$ -	
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
<i>Section 8</i>						
Type In Description	-					
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type In Description	-					
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type In Description	-					
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

PENNS GROVE HOUSING AUTHORITY
For the Period July 1, 2019 to June 30, 2020

Fiscal Year Beginning In

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
<i>Public Housing Management</i>							
OPERATIONS - PIH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
<i>Section 8</i>							
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
<i>Housing Voucher</i>							
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
<i>Other Programs</i>							
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Type In Description	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

PENNS GROVE HOUSING AUTHORITY

For the Period

July 1, 2019

to

June 30, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
OPERATIONS - PIH	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -					
Balance check	-					

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.